

MINUTES OF MEETING

Gregg County Emergency Services District No.2
Regular Meeting Minutes
6:00 PM
August 15, 2017
736 Wilkins Rd.
Gladewater, Texas 75647
Sabine VFD

Greg Colquitt called the meeting to order and declared a quorum.

Those present were:

Greg Colquitt
Mike Clements
Clyde Willoughby
Gina DeHoyos

Also present were Richard Sisk, Chief, Sabine VFD and Rickey Faulkner, ESD attorney.

Daniel Patterson was absent.

A MOTION was made by Clements and seconded by Willoughby to approve the Minutes for the July 2017 meeting. The motion passed unanimously as corrected.

The Financial Report was reviewed by the Commissioners. DeHoyos reported there was a good cash reserve and reminded the Commissioners there were still monthly payments due to the Sabine Voluntary Fire Department during this fiscal year. She reported no expenses out of line with the budget.

A MOTION was made by Gina DeHoyos and seconded by Mike Clements to approve the financial reports for July 2017 as presented. The motion passed unanimously.

The monthly bills were presented.

A MOTION was made by Greg Colquitt and seconded by Clyde Willoughby to approve and certify the bills for July 2017. The motion passed unanimously.

The July 2017 bills to be certified for payment as were:

1. Sabine Volunteer Fire Department	\$13,000.00
2. Coghlan Crowson, LLP	\$ 703.92
3. Karen Jacks & Associates	\$ 225.00
4. Texas National Bank	\$ 1,393.45

A MOTION was made by Gina DeHoyos and seconded by Mike Clements to ratify the Final Financial Report from Karen Jacks for June of 2017.

The 2017-2018 Budget was discussed by the Commissioners, the total revenue Budget for 2017-2018 is \$398,647.00 which after expenses and prior debt service reflects a net income to the ESD of \$85,297.00. ESD Operating expenses were estimated at \$230,000.00.

MOTION was made by Clements and seconded by DeHoyos to approve the proposed 2017-2018 budget and it passed unanimously.

The Commissioners discussed maintaining the tax rate of \$0.10/100 property evaluation as previously published. MOTION was made by Colquitt and seconded by Clements and approved unanimously.

The Commissioners discussed methods to promote the CodeRed Alert System within the district. Richard Sisk presented prices for banners and yard signs. Clements is going to check on alternate pricing. The Commissioners also discussed a one-third page mail out to be included with a mail out from the Sabine VFD which is an annual newsletter mailed out by the VFD.

MOTION was made by Willoughby and seconded by Clements to approve up to \$1,200.00 for signs and banners and to approve purchase of 1/3 dedicated page insert in the annual newsletter at the cost of \$.06 per page. The Motion passed unanimously.

The Commissioners asked Richard Sisk and Gina DeHoyos to work together on designing mail out inserts, banners and signs.

Chief Sisk reported in July the VFD responded to 26 emergency calls of which 50% were EMS calls.

Chief Sisk reported the Texas Fire Commission certified 2 fire fighters as instructors including Chief Sisk. Kilgore College has asked Chief Sisk to instruct at their fire academy on a part time basis.

One fire fighter completed safety training at TAMU. 2 fire fighters received certification as extrication technicians at Level 2 in a program presented by TAMU.

Chief Sisk reported the Fire Department had received a grant for \$3,200.00.

Chief Sisk reported the fire fighters were continuing with training with TAMU Extension Service and continued to work on the fire station as time permitted during the month of July.

The VFD has adopted State protocols promulgated by TCEQ for outdoor burning.

The VFD has also adopted an injury/illness prevention program for volunteer fire fighters. Finally, the VFD has adopted the San Antonio FD Cancer Prevention program for fire fighters. This is an educational program on how to prevent and reduce risk of cancer due to chemical

exposures in fighting fires. Chief Sisk reported that fire fighters have a 50% increase in contracting some cancers due to their exposure.

Finally, the State approved a grant to the VFD for health screenings for volunteer fire fighters to provide base line health readings to monitor volunteer fire fighters' health and safety.

Being no further business, the meeting was adjourned.

ATTEST:


Gina DeHoyos, Secretary