

MINUTES OF MEETING

**Gregg County Emergency Services District No.2
Regular Meeting Minutes
6:00 PM
November 14, 2017
736 Wilkins Rd.
Gladewater, Texas 75647
Sabine VFD**

Greg Colquitt called the meeting to order and declared a quorum.

Those present were:

**Greg Colquitt
Gina DeHoyos
Daniel Patterson**

Also present were Richard Sisk, Chief, Sabine VFD and Rickey Faulkner, ESD attorney.

Mike Clements and Clyde Willoughby were absent.

Discussion to correct the October Minutes to read a "MOTION was made by Colquitt and seconded by CLEMENTS to appoint Clyde Willoughby as the exploratory board member to oversee the Mobbs Construction preliminary rendering. The motion pass unanimously."

A MOTION was made by Patterson and seconded by Colquitt to approve the Minutes for the October 2017 meeting as corrected. The motion passed unanimously.

The Financial Report was presented by DeHoyos. DeHoyos reported we are in the new fiscal year, the cash balance looked good and some collections are already coming in for a period of approximately \$270,000 in tax receivables at this time.

A MOTION was made by DeHoyos and seconded by Patterson to approve the financial reports for October 2017 as presented. The motion passed unanimously.

The monthly bills were presented.

A MOTION was made by Colquitt and seconded by Patterson to approve and certify the bills for October 2017. The motion passed unanimously.

The September 2017 bills to be certified for payment as were:

1. Sabine Volunteer Fire Department	\$44,000.00
2. Coghlan Crowson, LLP	\$ 178.92
3. Karen Jacks & Associates	\$ 225.00
4. Texas National Bank	\$ 1,393.45

5. VFIS of Texas

\$ 1,713.00

Report by Chief Sisk reported that the payment to the Volunteer Fire Department was larger this month due to certain year end payments to be made including the Volunteer Response Program, software renewals, insurance renewals, and first of the year funding.

A MOTION was made by Colquitt and seconded by DeHoyos to renew the property and casualty insurance policy with VFIS of Texas. The motion passed unanimously.

Chief Sisk reported for Clyde Willoughby concerning the meeting with Mobbs regarding the rendering for a potential fire station/community center. Sisk reported the meeting with very preliminary in nature where they discussed the size of the structure and spacing requirements for the structure and the lot. Mobbs is going to review the requirements for the structure and the lot and we should have a report back by the next meeting.

Chief Sisk presented the bid estimate from Rescue Gear for purchase of rescue boat, motor and trailer for swift water and flood water rescue. Sisk noted the ESD district includes eight (8) miles of Sabine River bottom land. Any water rescues in the district now would have to come out of Longview. Six (6) volunteer fire fighters have trained as technician level one in swift water/flood water rescue. Sisk also reported Longview Fire Department will provide additional training to the volunteers on water rescues. Sisk requested that the Board consider purchase of boat, motor and trailer and spend up to \$7,500 on that purchase. Sisk believes it would enhance the fire department's service to the community and the district.

The Commissioners discussed the fund balance in the new budget for new equipment and inquired of Chief Sisk concerning other major equipment expenses that may be foreseen by the Volunteer Fire Department in the current fiscal year. The Board proceeded to take action on the matter with the understanding that this is only the beginning of the new fiscal year and this purchase takes a significant portion of the \$20,000 allocated for equipment purchases in the fiscal year.

A MOTION was made by DeHoyos and seconded by Colquitt to purchase a boat, motor and trailer in an amount up to \$7,500 per the bid received. The motion passed unanimously.

Chief Sisk reported on monthly activity for the fire department which included 36 emergency responses which is up over the last few months and above average.

Six (6) fire fighters performed 27 hours of training over 3 days in the Comal River with Rescue Training International. Four (4) fire fighters were certified as Swift Water and Flood Water Rescue Technician Level 1, two (2) fire fighters certified as Swift Water and Flood Water Operation Technicians. Fire fighters also performed rope rescue training.

The Volunteer Fire Department repaired T-11 pump and gear assembly; repaired Tanker 21 valve repair and performed annual ladder testing. Fire fighters repaired leak on Booster 11 and also built a charging system for on-scene batteries in the Command Vehicle.

With respect to 9-1-1 calls, upon which Chief Sisk reported, Commissioner Colquitt reported there had been three (3) recent occurrences that the Volunteer Fire Department either was not receiving or had a delayed receipt of 9-1-1 calls for emergency medical services. The Commissioners discussed the need to bring this to Champion EMS attention so that this process can be expedited so that emergency medical services can be more quickly delivered to residents in the district. Chairman Colquitt directed Faulkner to work with Chief Sisk in preparing a letter to Champion Emergency Services.

Being no further business, the meeting was adjourned.

ATTEST:


Gina DeHoyos, Secretary